



Island Education Day for co-op housing

Saturday, March 7, 2009
Howard Johnson Hotel
4670 Elk Lake Road, Victoria*



9 am to 12 pm

Maintenance-savvy members **NEW**

John Waldo

Your property and buildings are the co-op's most important asset. Is your co-op doing what's needed to maintain that asset, keep it looking good and make sure you won't have serious repair problems in the future? Sure, you need skilled professionals to get great maintenance results. But that doesn't mean there's not a role for members in keeping your co-op in good repair.

Members can play an important role to:

- detect items that need repair before problems get serious and more costly
- identify preventive and routine repair needs
- know how to recognize and report problems
- make sure the move-out and move-in process is effective.

With photos and examples, and a CD with samples to take home, you'll leave this workshop ready to make your members much savvier about maintenance.

1 pm to 4 pm

What makes a good board? **NEW**

Sue Moorhead

The board is responsible for managing the co-op. But there's more to the job than that. This no-frills workshop targets what every board must know.

You'll find out about:

- results the board needs to achieve
- board legal obligations
- the role of the board versus members
- paying attention to how the job gets done
- actions that mean sound management and good governance.

Come to this workshop if you are a new director, thinking about running for the board, or looking for a refresher course on being a good co-op board.

Workshop registration

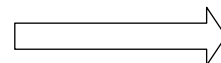
Registration

Call Kerry Panter at 250.384.9444, fax 250.384.0349, email kpanter@chf.bc.ca, or register online using our website at www.chf.bc.ca/pages/services1.asp

Member fees (include lunch)

Full day \$110, half day \$70 plus GST.
We will invoice your co-op.

* see map on reverse for location



Directions to Howard Johnson Hotel 4670 Elk Lake Drive, Victoria

