

AUGUST 2017 MAILOUT

Please distribute as follows:

CHF BC Delegate – Please deliver immediately

Vancouver Island Council Meeting – October 18, 2017

- Agenda of Vancouver Island Council – October 18, 2017
- Minutes of Vancouver Island Council – May 24, 2017
- Call for Candidates – Chair and Vice Chair
- Declaration Form – Chair and Vice Chair
- Call for Candidates – Director
- Declaration Form – Director
- Delegate Confirmation

Co-ordinator/Board of Directors

- Upcoming events – please post

Vancouver Island Council Meeting

Wednesday, October 18, 2017

7:00 – 9:30 p.m.

Comfort Inn & Suites, 3020 Blanshard Street, **Victoria**, BC

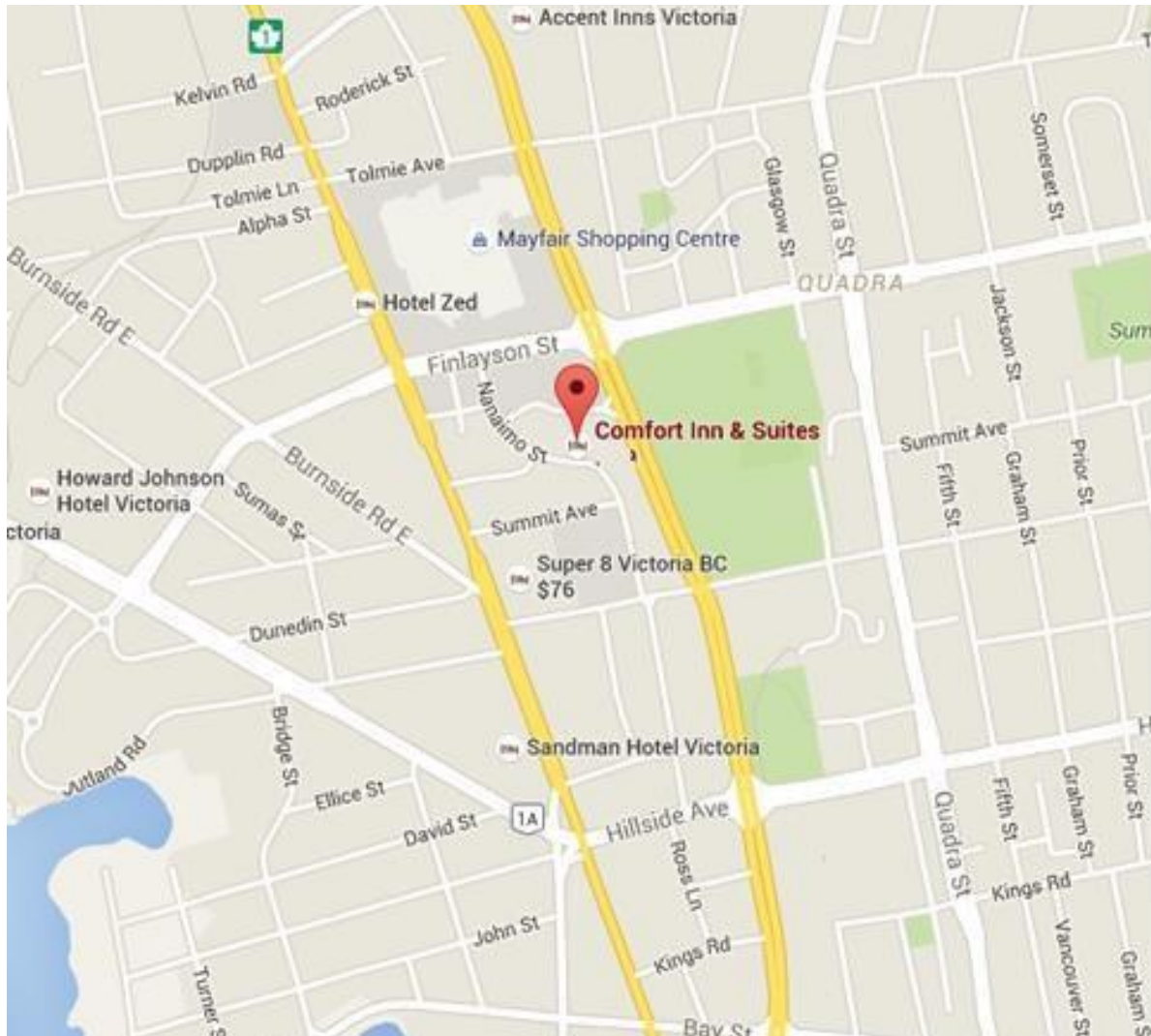
AGENDA

- | | |
|-----------|-------------------------------------------------------------------------------------------------------------------------------|
| 6:30 p.m. | Registration & Coffee |
| 7:00 | 1. Call to order and introductions |
| | 2. Acknowledgement that meeting is being held on the homeland and traditional territories of Vancouver Island's First Nations |
| | 3. Approval of agenda |
| | 4. Approval of May 24, 2017 minutes |
| | 5. Business arising from the minutes |
| 7:05 | 6. Report from CHF BC Board |
| 7:20 | 7. Member services report |
| 7:35 | 8. Elections:
a) Council chair and vice-chair
b) Vancouver Island Director |
| 7:55 | 9. Break |
| 8:10 | 10. Prize draws |
| 8:15 | 11. Special Presentation:
Fighting Isolation - CHF BC's Seniors Resource Co-ordinator, ML Burke |
| 9:15 | 12. CHF Canada report |
| 9:25 | 13. Announcements |
| 9:30 | 14. Close of meeting |

Refreshments have been sponsored by RONA.

Please bring meeting agenda and minutes with you. Thank you.

Directions to the Comfort Inn & Suites, 3020 Blanshard Street, Victoria, B.C.



How to Get to the Hotel

From BC Ferries, Victoria International Airport
Follow HWY 17 (Patricia Bay Highway) southbound
Proceed to intersection of Finlayson St. & Blanshard St.
First right past Finlayson St. onto Redbrick St.

From Up-Island
Follow HWY 1 southbound Turn left onto Finlayson St.
Turn right onto Blanshard St.
First right onto Redbrick

Vancouver Island Council Meeting

May 24, 2017

Victoria, BC

MINUTES

Chair: Shannon Sangster, Tyee Housing Co-op

Present: Attendance sheet attached

1. **Call to Order and Introductions**

The meeting was called to order at 7:01 p.m. by the chair, Shannon Sangster.

2. **Acknowledgement**

The chair acknowledged that the meeting is being held on the traditional territories of Vancouver Island's First Nations.

3. **Approval of Agenda**

M/S/C Pheasant Meadows/Cameo

THAT the agenda be approved as circulated.

4. **Approval of February 15, 2017 Minutes**

M/S/C Seawalk/Pheasant Meadows

THAT the minutes of the Vancouver Island Council meeting of February 15, 2017 be approved as circulated.

5. **Business Arising**

There was no business arising from the minutes.

6. Report from CHF BC Board

CHF BC Directors Patty Shaw, Art Farquharson and Dave Maier reviewed highlights of the recent SAGM. They outlined the Federation's plan to focus its energies on increasing the reach of existing services, engaging co-ops and co-op members more actively, and expanding post-operating agreement supports and services.

The directors reported on the CHF BC scholarship program, the recent provincial election campaign organized on the theme 'Make Housing Central', and the upcoming Annual General Meeting on Sunday, November 19 at the Sheraton Vancouver Airport Hotel in Richmond.

Lastly, the directors provided information on the CHF Canada AGM resolution submitted by CHF BC recommending that CHF Canada invest at least \$1 million to support the development of new housing co-operatives and the growth of the co-op housing movement in Canada.

7. Member Services Report

Kerry Panter, Member Services Director, outlined CHF BC's group buying opportunities and reported on the success of the new Co-op Telecom Program with Telus. The program is growing quickly, with 105 co-ops and 1,800 members now using the heavily discounted HD television, high-speed internet and home telephone services. She also encouraged co-ops to consider RONA for their maintenance and hardware supplies. RONA has a wide selection of products with special pricing for large projects.

Kerry then invited delegates to attend the Fall Island Education Day on September 23 and highlighted some of the workshops that would be offered. There will more educational services this fall including a Model Rules 2.0 webinar on September 14. Kerry reminded delegates that there are more than 50 adaptable documents in the members-only section of the CHF BC website, including sample policies, job descriptions and rules of order.

8. Break

Alpine Disposal was thanked for sponsoring meeting refreshments.

9. Prize Draws

Prizes were won by:

Corinne Overbeck (Lang Cove), Terry Ahern (James Bay), Trinity MacRae (Wilderness), Cheryl Farquharson (Seawalk), Pamela Harbord (Oak Bay).

10. Co-ops in Schools Program, BCCA – Katherine Levett, Program Manager

Guest speaker Katherine Levett provided an engaging overview of the BC Co-operative Association and the Co-ops in Schools program.

The program connects co-op and credit union professionals with post-secondary students through a formalized mentor/mentee relationship, and connects post-secondary students with high school students for peer mentorship through extra-curricular “Co-op Clubs”, using the most current approaches to education. It raises youth participation in – and awareness of – the co-operative economy by providing high school and post-secondary students with professional development, career insights, skills, and knowledge.

11. CHF Canada Report

CHF Canada director Pat McClain reported on the new website just launched by CHF Canada, the 2017 federal budget commitment to a national housing strategy, progress nationwide on co-op refinancing initiatives, and the upcoming AGM in Niagara Falls from June 7-10.

12. Other Business

There was no other business. The next meeting will be held on October 18, 2017 at the Comfort Inn and Suites.

13. Close of meeting

The meeting ended at 8:56 p.m.

Attendance List

Name	Co-op
Glenda Wheeler	Cameo
Sharon Beckett	Friendship
Fern Hallam	Greenway
Dave Maier	Greenway
Mike Smith	Greenway
Terry Ahern	James Bay
Patty Shaw	Kailasa/CHF BC Board
Corrine Overbeck	Lang Cove
Pamela Harbord	Oak Bay Kiwanis
Shawn Braun	Pheasant Meadows
Avis Michalovksy	Pioneer
Peter Michalovsky	Pioneer
Jamie Coutts	Seawalk
Art Farquharson	Seawalk/CHF BC Board
Cheryl Farquharson	Seawalk
Tony Sprackett	Spring Ridge
Prairie Escallier	Spring Ridge
Shannon Sangster	Tyee
Arthur Caldicott	Waterside
Trinity MacRae	Wilderness
Others	
Pat McClain	CHF Canada
Thom Armstrong	CHF BC
Kerry Panter	CHF BC
Patrick O'Brien	CHF BC
Katherine Levett	BCCA – Co-ops in Schools Program

CALLING ALL CANDIDATES

Vancouver Island Council Chair and Vice-Chair

CHF BC invites Vancouver Island Council delegates to step up and run for the positions of Vancouver Island Council Chairperson and Vice-Chairperson.

A Chairperson and Vice-Chairperson will be elected for a one-year term at the **October 18, 2017** Council meeting.

Attached is a copy of the candidate declaration form. Interested candidates should complete the form and either fax it to CHF BC at 250-384-0349, scan and email to islandinfo@chf.bc.ca or submit it in person to our offices at 301-821 Burdett Avenue, Victoria **by 4:30 p.m. Wednesday, October 11, 2017.**

CHF BC will hold a short question/answer period at the October 18 Vancouver Island Council meeting just before the election so that delegates can learn more about the candidates. Each candidate will be invited to make a short opening statement (two minutes) and a closing statement (one minute) as part of that question and answer period.

For more information please phone 250-384-9444 or email kpanter@chf.bc.ca.

CANDIDATE'S DECLARATION AND CONSENT

Vancouver Island Council Chairperson/Vice-Chairperson

I, _____, declare that I am a candidate for the position of Vancouver Island Council chairperson/vice-chairperson and consent to serve as such if elected.

I confirm that my Co-op, _____, is a member of the Co-operative Housing Federation of British Columbia (CHF BC) on Vancouver Island.

I confirm that I have been duly appointed by my Co-op to serve as the Co-op's Delegate to the CHF BC Vancouver Island Council.

I wish to run for the following positions:

Chairperson

Vice-Chairperson

Note: If you are running for the office of Chairperson and wish to stand for election as Vice-Chairperson in the event that you are not elected to be Chairperson, please check both boxes.

Witness Signature

Candidate Signature

Date

Date

Name: _____

Name: _____

Address: _____

Address: _____

City: _____

City: _____

Phone: _____

Phone: _____

Please complete and submit this form by 4:30 p.m. Wednesday, October 11, 2017.

You may submit the form in person to our offices at 301-821 Burdett Ave., Victoria, by fax to 250-384-0349, or by email to islandinfo@chf.bc.ca.

CALLING ALL CANDIDATES

Vancouver Island Director

CHF BC is holding an election at the Vancouver Island Council Meeting on October 18, 2017 to choose a Vancouver Island Director for the CHF BC Board of Directors.

One Vancouver Island Director will be elected for a two-year term.

The term begins at the end of CHF BC's Annual General Meeting on November 19, 2017.

You can run for election if you:

- are a member of a Class A Member (housing co-op) whose dues are current, or a Delegate who is a director, officer or employee of a Member other than a Class A Member, whose dues are current
- are at least 18 years of age
- live on Vancouver Island
- have not been found by a court to be incapable of managing your own affairs
- do not owe your housing co-op any money
- are not an undischarged bankrupt.

If you are interested, please complete and submit the Candidate's Declaration form that comes with this notice **by 4:30 pm Wednesday, October 11, 2017**. You may submit the form in person to our offices at 301-821 Burdett Ave., Victoria, by fax to 250-384-0349, or by email to islandinfo@chf.bc.ca.

Questions? Call us at 250-384-9444, email kpanter@chf.bc.ca, or visit www.chf.bc.ca.

CANDIDATE'S DECLARATION AND CONSENT Board of Directors (Vancouver Island Director)

I, _____, declare that I am a candidate for the position of Vancouver
Name of candidate

Island Director on the CHF BC Board of Directors and I consent to serve in that position if I am elected.

I also declare that:

I am a member of _____.
Name of Housing Co-op

I am at least eighteen years of age, have not been found by a court to be incapable of managing my own affairs, and am not an undischarged bankrupt.

I am not in arrears of housing charges or other charges owing to my housing co-op. My housing co-op is not in arrears of membership dues to CHF BC.

I live on Vancouver Island.

Witness Signature

Candidate Signature

Date

Date

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Please ensure that your housing co-op signs the Confirmation of Good Standing on the reverse.

You must submit this declaration and consent form to CHF BC by 4:30 p.m. on **Wednesday, October 11, 2017** to be eligible for election. You may submit the form in person to our offices at 301-821 Burdett Ave., Victoria, by fax to 250-384-0349, or by email to islandinfo@chf.bc.ca.

CONFIRMATION OF GOOD STANDING

I declare that _____ (the "Co-op") is a member
(Name of housing co-op)

of the Co-operative Housing Federation of British Columbia ("CHF BC"). On behalf of the

Co-op, I confirm that _____ (the "Candidate") is a member
(Name of Candidate)

of the Co-op and is not in arrears of housing charges or any other charges owing to the Co-op.

For purposes of this declaration, I understand that "*arrears of housing charges or any other charges*" means money owed to the Co-op other than scheduled future payments towards the purchase of shares, current month's housing charges, or any other amount for which a repayment agreement with the Co-op is in place and the terms of the repayment have not been breached.

(Name of co-op)

Per: _____
(Signature of duly authorized representative)

(Name)

(Title)

(Date)

For more information, please call CHF BC at 250-384-9444, email islandinfo@chf.bc.ca or visit www.chf.bc.ca.

Confirmation of CHF BC Delegate Appointment

I, _____, of _____ (the Co-op) confirm that
Name of Co-op Representative * Name of Member Housing Co-operative

_____ (the Delegate) has been duly appointed by the Co-op to serve
Name of Delegate
as the Co-op's Delegate to the Co-operative Housing Federation of British Columbia (CHF BC) and that the Delegate is authorized to represent the Co-op and vote on the Co-op's behalf at meetings of the Vancouver Island Council and other CHF BC meetings.

This appointment will remain in effect until it is revoked by the Co-op or until the Co-op notifies CHF BC in writing that another Delegate has been duly appointed.

[date]

[signature of Co-op Representative]

[date]

[signature of Co-op Delegate]

* Note: the Co-op Representative completing this form must be a duly authorized director, officer or employee of the member Housing Co-op.

ISLAND EVENTS

SEPTEMBER

12 Information Session on Development

7:00 p.m. to 9:00 p.m., Comfort Inn & Suites, 3020 Blanshard Street, Victoria BC

CHF BC and The Agency for Co-operative Housing invite you to an information session to learn more about CMHC's SEED Funding Program and the CRD's Affordable Housing Strategy. RSVP to pobrien@chf.bc.ca.

13 Screening of a feature documentary – A New Economy

7:00 p.m., Spectrum Community School – theatre, 957 Burnside Rd. W., Victoria BC

All Island co-op members are invited to this private screening. Watch as several organizations move towards a more cooperative future by experimenting with open and non-traditional business models. Please RSVP <http://chf.bc.ca/event/island-screening-feature-documentary-new-economy>

23 Vancouver Island Education Day

8:30 a.m. to 4:30 p.m., Comfort Inn & Suites, 3020 Blanshard Street, Victoria BC

Join us for a day of workshops! Our biggest Island Education day ever, with six workshops to choose from, networking opportunities, lunch and great prizes! **Early Bird:** Register by **Friday, September 1** and save \$10 off each full-day registration – two prizes reserved for early bird registrants! Sign up online at chf.bc.ca/island or email education@chf.bc.ca for more information.

OCTOBER

18 Island Council Meeting

7:00 p.m. to 9:30 p.m., Comfort Inn & Suites, 3020 Blanshard Street, Victoria BC

Send a delegate to this important meeting. The complete meeting package is included in this mailing. For more information contact Patrick O'Brien at pobrien@chf.bc.ca or sign up at chf.bc.ca/island.