

ISLAND CO-OP HOUSING EDUCATION DAY



Saturday, September 23, 2017

Don't miss our biggest Island Education Day yet with six workshops to choose from! Whether your interest is in the area of planning, membership or finance we have a session for you. We are ramping up our education services to support housing co-ops due to exit their operating agreements. Or for some of you, as your co-op begins its life post-operating agreement! With two workshops directly focused on the end of operating agreements, you can go home equipped with a list of actions required to successfully manage this transition. Others can register for workshops on membership, a topic right at the heart of your co-op. All this plus networking, lunch and great prizes!

VENUE:

**Comfort Inn & Suites
3020 Blanshard Street
Victoria, BC**

EVENT DETAILS

Fees - per person, includes lunch:

Full-day rate: \$135*

Half-day rate: \$105* (9:30am-1:30pm or 12:30pm-4:30pm)

* GST will be added.

We will invoice your co-op after the event.

Cancellation

Cancel by **5:00 p.m. on Friday, September 8** - after this date, your co-op will be charged the full fee even if you cannot attend. We will, however, accept an alternate person from your co-op to take your place.

For non-member rates visit our website: chf.bc.ca

Discounts

Early bird: Register by **Friday, September 1** and save \$10 off each full-day registration fee - **two prizes reserved for early bird registrants!**

Buy 4 get 1 free: For every four full-day registrations, get one full-day registration included.

Bring a new member for free: The first ten co-ops that register can bring one member who has lived in the co-op for 12 months or less for no extra charge!

Sponsors

Thanks to Alpine, CHF Canada, Coast Capital Savings, Encasa Financial, Jordans, RONA, Telus, Trail Appliances and Vancity for their contributions to the Federation's Education Program.

OUTLINE OF THE DAY

8:30am - 9:00am:	Registration and refreshments
9:00am - 9:30am:	Group Buying trade show -- including prizes!
9:30am - 12:30pm:	Choice of three workshops
12:30pm - 2:00pm:	Lunch and networking
2:00pm - 4:30pm:	Choice of three workshops

See overleaf for workshop details.

HOW TO REGISTER

Register online at chf.bc.ca
For more information contact Debbie Van Kuyk
email: education@chf.bc.ca
phone: 604-343-2359
toll-free: 1-866-879-5111 ext 135





WORKSHOP DETAILS

FINANCE

PLANNING

COMMUNITY

Morning workshops 9:30am – 12:30pm

FINANCIAL STATEMENTS

Your co-op's financial statements are the single most important indicator of your co-op's financial health but can be difficult to understand. This workshop will help the non-expert understand the ten key things to look for.

TURNING POINT

2017 is the peak year for the expiry of housing co-op operating agreements in BC. This workshop will take a look at the issues critical to your future: What can your co-op expect? What should you plan for? What resources are available to help you?

NEW MEMBER ORIENTATION

How do you introduce your new co-op members to co-op living? After this practical fast-paced workshop you will be well on your way to having an attractive, effective orientation package to offer your new members.

LUNCH AND NETWORKING 12:30pm - 2:00pm

Afternoon workshops 2:00pm – 4:30pm

CHANGING FINANCIALS

Managing your co-op's finances is different when you are out of your operating agreement. What are the implications of the lack of a government safety net? In this workshop find out what you need to consider, the choices you have, and how to make sure you are prepared.

ASSET MANAGEMENT 101

Find out why planning is important, why three-to-five year plans are insufficient, and what general principles need to be taken into account when working to secure your co-op's ability to provide good housing that meets members' needs now and for decades to come.

OUTSIDER TO INSIDER

Supplement an orientation package with other strategies to orient and engage new members: welcome rituals, mentoring or buddy programs and sharing the co-op's story. Activate one of your co-op's greatest assets by getting new members off to the best start possible.

Facilitator: Andrew Sitko

Andrew has worked for a housing co-op management company since 1995 and currently holds a position as Senior Accounting Coordinator. Andrew has also been an active member of three housing co-ops serving on a finance committee and as treasurer of the board.

Facilitator: Michael Rodgers

Michael serves as Co-op Viability Director at CHF BC where he assists housing co-ops with development of long term plans that take into account the needs of aging buildings and the goals of co-op members. He also works on other critical issues such as the changing role of government.

Facilitator: Erin Crisfield

Erin is a freelance professional for Sidekick Freelance where she creates custom learning and information resources. Erin has worked with adult learners for over 25 years, has an MA in Adult Education and is a member of Watershed Co-op where she serves on a number of committees.

