CO-OPERATIVE HOUSING FEDERATION OF BC

Co-op Housing Education Conference

Fall 2013
Saturday, October 26

CHF BC

2○ VISION 2○

FULL-DAY WORKSHOPS 9:30 AM TO 4:45 PM

1 **Boot Camp for co-op directors** NEW

Time for a governance tune up! Let our *Boot Camp* trainers show you how to succeed as a viable business and a co-operative community with a sustainable future. Get ready for a full-day workout that will make you the best board and the best director you can be.

Remember, this is a full-day workshop so you cannot take a second workshop.

2 **Navigating difficult conversations** NEW

Conflict can be difficult. But the right conversations around difficult issues can help preserve a healthy co-op community. Learn about the dynamics behind conflict, get the skills you need to manage difficult conversations and behaviour, and take away tools to resolve conflicts successfully.

Remember, this is a full-day workshop so you cannot take a second workshop.

Click on hyper-linked titles to get full workshop descriptions

Please post

Full workshop details and workshop leaders at:
www.chf.bc.ca

MORNING WORKSHOPS 9:30 AM TO 12:30 PM

3 **So what's the plan? Tackling the year(s) ahead** NEW

Good planning is the key to a successful future, but it's a rare co-op board that actually holds an annual planning session. We'll show you how to create an annual plan that works. And you'll take home planning tools that will help your co-op make annual planning a habit.

4 **Legal duties of directors: black, white and 50 shades of grey**

Join us for a closer look at the legal duties of directors and how they translate into the daily demand for good governance and principled leadership in our co-ops. We'll tackle some tough examples and explore best practices for handling them.

5 **Top ten things to look for in co-op financial statements**

An accurate financial statement is the single most important indicator of your co-op's financial health. We'll help the non-expert get more from the financial statements without going back to school. And we'll reveal the top ten things to watch for when reviewing those statements.

AFTERNOON WORKSHOPS 1:45 PM TO 4:45 PM

6 **Duty to accommodate: striking a balance** NEW

Housing co-ops know they may have to adapt their buildings or their policies and practices to accommodate residents with disabilities. But what's the right balance between the duty to accommodate and undue hardship for the co-op? Join us for a discussion on this important issue.

LUNCH

12:30 PM TO 1:45 PM

7 **Beyond Future Shock** NEW

"The Times They Are a-Changin'" – is your co-op changing with them? Hear what our experienced panel has to say about the most critical issues facing co-ops. Then it's over to you to discuss how co-ops can best face these difficult issues. Be prepared for some controversy!

8 **The challenge of hoarding**

Hoarding is a disorder that affects both the sufferer and their loved ones. It can also cause property damage and pose a health and safety threat. Our expert panel will discuss how your co-op can handle the issue and walk you through a hoarding case study.

9 **Effective boards and committees** NEW

It's an exciting time for co-ops. Change is in the air and many co-ops are taking a fresh look at board and committee roles. This workshop will explore communication, committee management, and how best to use volunteers to achieve the results you need.

10 **Welcoming new members** NEW

What are the best ways to help new members settle happily in your co-op? What encourages members to get involved in co-op governance? You'll learn what it takes to achieve these outcomes through good orientation procedures for new members. And you'll get a sample meeting package you can use for your next orientation session.

Co-op Housing Education Conference
Saturday, October 26, 2013
Executive Hotel and Conference Centre Burnaby
4201 Lougheed Hwy, Burnaby

Register online at **www.chf.bc.ca**

For more information contact
Cathy Miceli: members@chf.bc.ca or
604.343.2357 (toll-free 1.866.879.5111
ext. 140)

7 BRAND NEW WORKSHOPS
10 WORKSHOPS IN ALL TO CHOOSE FROM!

DISCOUNTS FOR MEMBER CO-OPS ONLY

Early
Register by October 10 and save $10 off each full-day
registration fee.

Island
Each Vancouver Island co-op will receive a $65
travel discount.

Free
Member co-ops in Thompson Okanagan, Northern
BC and Kootenay regions are eligible for two free
registrations and one free hotel accommodation.

FEES PER PERSON, INCLUDES LUNCH

FULL-DAY RATES
(TWO HALF-DAY WORKSHOPS)

Member	$155
Discount if received by October 10	- $10
Non-member	$620

HALF-DAY RATES

Member	$100
Non-member	$400
Island co-op travel discount	- $65

GST will be added.

CHF BC will bill your co-op after the conference. When you
register online, you will be asked to confirm that your co-
op has authorized your registration.

CANCELLATION
Cancel by 12 noon on Tuesday, October 22 — if not, we
will invoice your co-op. Workshops with fewer than 10
people registered may be cancelled.

Workshop limit is 20 people but is sometimes increased.

CONFERENCE AT A GLANCE

9:00 am – 9:25 am
coffee, tea and registration

9:30 am – 12:30 pm
workshops

12:30 pm – 1:45 pm
lunch and registration

1:45 pm – 4:45 pm
workshops

CHF BC PAPER POLICY

Participants will have easy access to material from
all conference workshops on our website after the
conference.

"The Times They Are a-Changin'"

These are changing times for housing co-ops: end
of operating agreements, aging buildings, aging
members and expensive rental markets. Co-ops
need to plan actively for their long-term viability. Our
conference program is designed with this in mind.

The 2020 Vision program, brought to you by
CHF BC and CHF Canada, will help your co-op
achieve a sustainable future. Our goal is to support
well-run, well-led co-ops that offer safe, secure
homes and great communities for members. A
2020 Co-op will be in better shape to deal with the
challenges that lie ahead. Let's take the next step on
the road to your future together.