

# Co-op Housing Education Conference

Fall 2014

Saturday, October 25



## FULL-DAY WORKSHOP 9:30 AM TO 4:45 PM

### 1 Get real: Re-engineering your co-op

Co-op housing is a 40-year success story, but smart leaders know that co-ops will have to make real and significant changes to be successful in the decades following the end of government funding agreements. And the smartest leaders know that it's best to change before you have to.

What changes will you have to make in your co-op's governance, management and long-term planning to succeed in the decades to come? Join us for a day of "getting real" and tackle these questions head on. Celebrate your past without living in it. Find out what it will take to make the future something we create, not something we endure. This workshop is back by popular demand!

Please post

## MORNING WORKSHOPS 9:30 AM TO 12:30 PM

### 2 Think young: Developing your young member engagement strategy **NEW**

Members under 30 years old are the future of our movement. Let's look at how your co-op can effectively engage with young people to make sure they have every chance to grow and play a key role in the governance and management of your co-op and our sector.

### 3 Top ten things to look for in co-op financial statements

An accurate financial statement is the single most important indicator of your co-op's financial health. We'll help the non-expert get more from co-op financial statements without going back to school. And we'll reveal the top ten things to watch for when reviewing those statements.

Full workshop details and workshop leaders at:  
[www.chf.bc.ca](http://www.chf.bc.ca)

### 4 Effective boards and **FULL** committees

Change is in the air and many co-ops are taking a fresh look at board and committee roles. This workshop will explore communication, committee management, and how best to use volunteers to achieve the results you need.

### 5 Finances matter: Ours and yours mini-workshops

**a. Keeping arrears at zero**  
Full payment, on time, every time isn't a dream. You can make it your co-op's reality.

**b. Help for members **NEW****  
Learn how the Vancouver Rent Bank and Credit Counselling BC can help members at risk of eviction due to a temporary shortage of funds.

### 6 Ask the lawyers

Spend a morning with lawyers Geoffrey Dabbs and Grant Haddock tackling the toughest legal questions you can think of. Don't miss this chance to benefit from the experience of two seasoned co-op lawyers. Send your questions in advance, they'll bring the answers.

## AFTERNOON WORKSHOPS 1:45 PM TO 4:45 PM

LUNCH

12:30 PM TO 1:45 PM

### 7 What makes a good director?

This is our basic primer for co-op directors. Good directors need to know what they can do to ensure their board's success. Join us for a closer look at the duties of directors and how they translate into the daily demand for good governance and principled leadership.

### 8 Aging in our co-op communities: A panel **NEW**

How can co-op communities be supportive, livable and engaging for senior members? Panelists will touch on the challenges and benefits of aging in co-ops, strategies to keep members safe and living longer in their homes, help with transition out of the co-op if necessary, and the co-op's legal obligations.

### 9 Policies for end of operating **FULL** agreement and beyond **NEW**

Some co-op policies are decades old. But this is a new world. Join us as we explore some of the major policy areas affected by the end of operating agreements and the challenges of running a successful co-op in the 21st century. We'll take an interactive look at policies from governance, management and legal perspectives.

### 10 So what's the plan? Tackling the year(s) ahead.

Good planning is the key to a successful future, but it's a rare co-op board that actually holds an annual planning session. We'll show you how to create an annual plan that works. And you'll take home planning tools that will help your co-op make annual planning a habit that leads to better results.

### 11 Successful co-ops panel **NEW**

What makes a co-op run well? What makes it a great place to live? Panelists from a cross-section of co-ops will share their secrets of success. Topics will include management and governance models, roles of boards and committees, how to involve and support members, and how to deal successfully with change. Join us for a lively discussion.



# Co-op Housing Education Conference

## Saturday, October 25, 2014

### Executive Hotel and Conference Centre Burnaby

#### 4201 Lougheed Hwy, Burnaby

Register online at [www.chf.bc.ca](http://www.chf.bc.ca)

For more information contact  
Cathy Miceli: [members@chf.bc.ca](mailto:members@chf.bc.ca) or  
604.343.2357 (toll-free 1.866.879.5111  
ext. 140)

## 5 BRAND NEW WORKSHOPS

### 11 WORKSHOPS IN ALL TO CHOOSE FROM!

#### DISCOUNTS FOR MEMBER CO-OPS ONLY

##### Early

Register by Monday, October 13 and save \$10 off each full-day registration fee.

##### Island

Each Vancouver Island co-op will receive a \$65 travel discount.

##### Free

Member co-ops in Thompson Okanagan, Northern BC and Kootenay regions are eligible for two free registrations and one free hotel accommodation.

#### FEES PER PERSON, INCLUDES LUNCH

##### FULL-DAY RATES

(TWO HALF-DAY WORKSHOPS)

<b>Member</b>	\$155
Discount if received by October 13	- \$10
<b>Non-member</b>	\$620

##### HALF-DAY RATES

<b>Member</b>	\$100
<b>Non-member</b>	\$400
Island co-op travel discount	- \$65

GST will be added.

CHF BC will bill your co-op after the conference. When you register online, you will be asked to confirm that your co-op has authorized your registration.

#### CANCELLATION

Cancel by 12 noon on Tuesday, October 21 — if not, we will invoice your co-op. Workshops with fewer than 10 people registered may be cancelled.

Workshop limit is 20 people but is sometimes increased.

#### CONFERENCE AT A GLANCE

9:00 am – 9:25 am: coffee, tea and registration

9:30 am – 12:30 pm: workshops

12:30 pm – 1:45 pm: lunch and registration

1:45 pm – 4:45 pm: workshops

#### CHF BC PAPER POLICY

Participants will have easy access to material from all conference workshops on our website after the conference.

#### Preparing for a thriving and prosperous future

These are changing times for housing co-ops: end of operating agreements, aging buildings, aging members and expensive rental markets. Co-ops need to plan actively for their long-term viability. Our conference program is designed with this in mind.

The **2020 Vision** program, brought to you by CHF BC and CHF Canada, will help your co-op achieve a sustainable future. Our goal is to support well-run, well-led co-ops that offer safe, secure homes and great communities for members. A 2020 Co-op will be in better shape to deal with the challenges that lie ahead. Let's take the next step on the road to your future together.

#### PORTABLE WORKSHOPS

Can't make it to the conference? Ask us to bring a workshop to your co-op. Contact [education@chf.bc.ca](mailto:education@chf.bc.ca).

Thanks to RONA, Beaulieu Canada, Vancouver Rent Bank and Credit Counselling Society for their contributions to the Federation's education program.

