

Education conference for co-op housing

Spring 2013

Saturday, April 6



FULL-DAY WORKSHOPS 9:30 AM TO 4:45 PM

1 Getting financial management right

The key to getting management right is good financial management. Most co-op directors don't have formal financial training. No problem. We'll help the non-expert master the basics: reading financial statements, making plans and budgets, applying financial controls, achieving zero arrears, and crafting good policies.

Remember, this is a full-day workshop so you cannot take a second workshop.

click on workshop
titles to get full details

2 Conflict in co-ops: just deal with it!

We need to understand conflict and deal with it positively if we want to build strong co-op communities. In this interactive, hands-on workshop you'll learn what causes different kinds of conflict and some options and techniques for dealing with it constructively.

Remember, this is a full-day workshop so you cannot take a second workshop.

Register online at:
www.chf.bc.ca

MORNING WORKSHOPS 9:30 AM TO 12:30 PM

3 Future shock: Planning for the end of your operating agreement

Most co-op operating agreements will end by 2020. How will this affect your co-op — legally, financially, physically and as a community? We'll discuss the key issues you need to address in an action plan to ensure your long-term success. Learn how CHF BC can help.

4 Engaging co-op members **NEW**

Good governance, sound management and planning for the future are not just the concerns of co-op directors — all co-op members play an important role in the success of their co-ops. We'll talk about the specific roles for members in securing your co-op's success, now and in the future.

5 What makes a good director?

Good directors are the cornerstone of good governance. We'll explore the legal duties of directors and the practical skills all directors need to work together effectively in the best interests of the co-op. Learn to practise principled leadership and get the job done right.

6 Policies that work

Good policies improve everyone's quality of life and play a big role in the smooth management of your co-op — from parking to painting to arrears collection and more. Learn how to create and use policies that work to improve your governance and management.

Please note: this is a morning workshop.

AFTERNOON WORKSHOPS 1:45 PM TO 4:45 PM

LUNCH

12:30 PM TO 1:45 PM

7 Asset management — it's as easy as 1, 2, 3!

Asset management is the key to your co-op's future. Learn what it takes to develop sound maintenance strategies that include building condition assessments, reserve fund forecasts and long-term financial plans to help you pay for it all and keep your homes in great condition.

8 A privacy primer for housing co-ops

Don't let a privacy complaint be the first time you hear about BC's *Personal Information Protection Act* (PIPA). Join us and learn from our nine years of experience about how to protect your members' right to privacy while running the business of the co-op properly.

9 Leadership that earns member involvement

Come to this workshop if you want to explore how to grow your leadership skills and create a culture of member involvement in your co-op community. You will learn how to apply new strategies and skills to the challenge of member involvement.

10 Best practices for small businesses **NEW**

Do you ever wonder if your co-op will succeed or fail? Let's apply the lessons learned by small business owners to the challenges facing housing co-ops. We'll learn about the best business practices you can take back to your housing co-op and put right to use.

Spring Education Conference
Saturday, April 6, 2013
Executive Hotel and Conference Centre Burnaby
4201 Lougheed Hwy, Burnaby



Register online at www.chf.bc.ca

For more information contact
Cathy Miceli: members@chf.bc.ca or
604.879.5111 (toll-free 1.866.879.5111),
ext. 140

2 BRAND NEW WORKSHOPS
10 WORKSHOPS IN ALL TO CHOOSE FROM!

DISCOUNTS FOR MEMBER CO-OPS ONLY

Early

Register by March 22 and save \$10 off each full-day registration fee.

Island

Each Vancouver Island co-op will receive a \$65 travel discount.

Free

Member co-ops in Thompson Okanagan, Northern BC and Kootenay regions are eligible for two free registrations and one free hotel accommodation.

FEES PER PERSON, INCLUDES LUNCH

FULL-DAY RATES

(TWO HALF-DAY WORKSHOPS)

Member	\$155
Discount if received by March 22	- \$10
Non-member	\$620

HALF-DAY RATES

Member	\$100
Non-member	\$400
Island co-op travel discount	- \$65

GST will be added.

CHF BC will bill your co-op after the conference. When you register online, you will be asked to confirm that your co-op has authorized your registration.

CANCELLATION

Cancel by 12 noon on Tuesday, April 2 — if not, we will invoice your co-op. Workshops with fewer than 10 people registered may be cancelled. Workshop limit is 20 people but may increase.

CONFERENCE AT A GLANCE

9:00 am – 9:25 am
coffee, tea and registration

9:30 am – 12:30 pm
workshops

12:30 pm – 1:45 pm
lunch and registration

1:45 pm – 4:45 pm
workshops

CHF BC PAPER POLICY

Participants will have easy access to material from all conference workshops on our website after the conference.

2020 VISION

2020 Vision has one purpose: to help your co-op achieve a bright and sustainable future with a well-run, well-led co-op that offers safe, secure homes and a great community for members. If your co-op has a government operating agreement, 2020 Vision helps you get ready for “life after government”.

A 2020 Co-op is in better shape to cope with operating challenges and get refinancing more easily if needed.

All our workshops will put you on the “Road to 2020”.

PORTABLE WORKSHOPS

Can't make it to the conference? Ask us to bring a workshop to your co-op. Contact education@chf.bc.ca.

Thanks to RONA, CD Contract, K & A Flooring, and CHF Canada for their contributions to the Federation's education program.

