

Falcon Crest Estates Housing Co-operative

66 – 1170 Falcon Drive, Coquitlam BC V3E 2L5

Office Use Only:

Date Received:

Application Fee Paid:

MEMBERSHIP APPLICATION FORM

The information provided on this application is confidential and will only be used to determine eligibility. Please fill out all applicable fields.

HOUSING REQUIREMENTS (Please circle one)

2 bedroom

3 bedroom

4 bedroom

Contact Number(s) _____

Email Address _____

PRIMARY APPLICANT

Given Name(s)	Surname	Date of Birth

CO-APPLICANT

Given Name(s)	Surname	Date of Birth

DEPENDENTS/OTHER HOUSEHOLD MEMBERS

Given Name(s)	Surname	Date of Birth	Gender	Relationship to Primary

APPROXIMATE GROSS ANNUAL HOUSEHOLD INCOME _____

CURRENT ADDRESS _____

MONTHLY RENT \$ _____ LENGTH OF STAY _____

Landlord name and phone number _____

PREVIOUS ADDRESSES (If less than 2 years)

Previous Address	Landlord Name/Phone Number	Length of tenancy

VEHICLES

Make/Model/Colour	Year

VOLUNTEER EXPERIENCE

Organization	Type of volunteer work	Dates

PETS

Breed/size	Spayed/Neutered (yes/no)

How did you hear about Falcon Crest Estates and why would you like to join this Housing Co-operative?

According to the Co-op Principles and the Agreements at joining Co-operative living, and acceptance into Membership, you will be required to attend all General Meetings and participate in a committee of your choice.

You will be expected to contribute to the success of the Co-operative by volunteering your time to create a caring and active community, paying your Housing Charge promptly and being a great neighbour.

A Share Purchase is required for all units in our Co-operative. You would be required to pay these funds by money order or certified cheque within 48 hours of being offered membership in the co-op. These funds are required upon acceptance into the co-op. The money is refundable (without interest) at the termination of your membership in the co-op providing there are no outstanding monies owing and there is no damage to your unit.

Two calendar months' written notice is required for termination of membership.

All members and residents are required to abide by the co-op rules, occupancy agreement and policies to ensure a viable and healthy community for all.

***** ALL INFORMATION TO REMAIN CONFIDENTIAL *****

I/We hereby authorize Falcon Crest Estates Housing Co-operative to obtain, verify, or confirm whatever they deem appropriate such as credit reports and references as listed in this application. A credit check will be done on your behalf.

I/We declare that all information on this application is true and accurate.

Applicant Signature

Date

Co-applicant Signature

Date

APPLICATIONS MUST BE COMPLETED IN FULL AND AN APPLICATION FEE OF \$40.00 RECEIVED (BY THE OFFICE ADMINISTRATOR) IN ORDER TO BE CONSIDERED FOR MEMBERSHIP. APPLICATIONS WILL BE KEPT ON FILE FOR A PERIOD OF **ONE YEAR** FROM DATE OF RECEIPT.

IF APPLICANTS WISH TO KEEP THEIR APPLICATION ACTIVE, THEY MUST NOTIFY THE CO-OP (IN WRITING) BEFORE THE END OF ONE YEAR FROM THE DATE OF APPLICATION.

IF THE APPLICANT DOES NOT NOTIFY THE CO-OP IN WRITING BEFORE THE END OF ONE YEAR, THE APPLICATION WILL BE REMOVED FROM THE WAITING LIST (ALL DOCUMENTS WILL BE SHREDDED) AND NO LONGER CONSIDERED FOR HOUSING.

SHOULD YOUR APPLICATION BE SELECTED BY THE CO-OP'S MEMBERSHIP COMMITTEE, YOU WILL BE CONTACTED DIRECTLY (BY PHONE) IN ORDER TO SCHEDULE AN INTERVIEW.

Please mail and/or drop off application to:

Office #66 – 1170 Falcon Drive, Coquitlam, BC., V3E 2K5

COHO CREDIT REPORTING SERVICE

To obtain a credit report, please have the Applicant complete the following form. Please print clearly and accurately, and include the postal code. Only complete the information for the Co-Applicant if a credit check is being done for them, otherwise leave it blank. This form is for information only, and cannot be done without the signed Schedule "A" Rent Check consent form (must also be signed by the Co-Applicant if applicable).

CO-OP: Falcon Crest Estates COORDINATOR: Robynne Zabensky

APPLICANT:

FIRST NAME: _____

LAST NAME: _____

Current Address: _____

_____ Postal Code: _____ # of years: _____

Former Address: _____

_____ Postal Code: _____ # of years: _____

Date of Birth: _____
Year Month Day

Social Insurance Number (Optional): _____
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CO-APPLICANT:

FIRST NAME: _____

LAST NAME: _____

Current Address: _____

_____ Postal Code: _____ # of years: _____

Former Address: _____

_____ Postal Code: _____ # of years: _____

Date of Birth: _____
Year Month Day

Social Insurance Number (Optional): _____
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SCHEDULE "A"

(Each tenancy candidate must complete a separate application)*
Information**

The word "Information" means credit information, personal information, information about the services you use that are provided by the Landlord as listed in this rental application and information relating to your tenancy at the Premises applied for in this rental application including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

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"Credit Information" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

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"Personal Information" means information about you other than credit information that is relevant to your suitability as a tenant, including your social insurance number (optional), driver's license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

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Collection, Use and Disclosure of Information:

In consideration for the Landlord accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. The Landlord may obtain Information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau and as permitted or required by law. You expressly authorize Rent Check Credit Bureau to provide Information regarding you to The Landlord.

2. The Landlord may use Information about you to determine your suitability as a tenant and as permitted or required by law.

3. The Landlord may disclose Information about you as permitted or required by law and to Rent Check Credit Bureau in order to be included within a database of tenant information, and/or within a file on you, for purposes of:

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- tenant reporting and credit reporting in accordance with the Consumer Reporting Act (Ontario);
- establishing a credit history and a rental history;
- comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
- supporting the credit approval process.

4. You expressly authorize Rent Check Credit Bureau to retain Information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.

5. You expressly authorize Rent Check Credit Bureau to disclose Information regarding you to its members and subscribers as required or permitted by law and for the purposes outlined in section 3 above.

6. You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of Information about you by Rent Check Credit Bureau as outlined in sections 1 to 5 above.

7. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to the Landlord for verification subject to sections 1 to 5.

lease provide your consent by checking the following box and signing in the appropriate space below:

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☐ Yes, I have read and agree to the collection, use and ☐ Yes, I have read and agree to the collection, use and Disclosure of Information as outlined above. Disclosure of Information as outlined above.

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I have read, understood and voluntarily agree I have read, understood and voluntarily agree to the terms and conditions outlined above. to the terms and conditions outlined above

X

X

Applicant's Signature Co-Applicant's Signature

X

X

Print Name Print Name

X

X

Date (yyyy / mm / dd) Date (yyyy / mm / dd)

Rental Application Addendum

*Signature space is provided for applicant and co-applicant however Rent Check suggests that if more than 2 applicants that the landlord provides each tenancy applicant with a separate copy of this Residential Rental Application for completion.

**DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Statement to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.