

Delta Green Housing Co-operative Application

1A – 12060 Bath Road

Richmond, BC V6V 1H2

(604) 276-9148

deltagreenhc@gmail.com

In order for you to better understand what it means to be a part of a Co-op, please take the time to read the following information before submitting your application so that you can make a more informed decision as to whether or not Co-op living is a suitable lifestyle for your family.

Co-operative living means a family-oriented neighbourhood, which promotes growth of all members young and old. The people who live in the Co-op are its members. Each year, members elect from amongst themselves a Board of Directors to manage the Co-op. Co-op members make the rules, set the policies, approve the budgets and do all the work involved in running and maintaining the development.

Delta Green Housing Co-operative is a 72 unit townhouse smoke free complex located in Richmond. We have one, two, three and four bedroom units.

Housing Charges 2022

TYPE	MONTHLY HOUSING CHARGE	MIN INCOME MONTHLY	SHARES
1 Bedroom Townhouses	\$ 837.00	\$ 2,800.00	\$ 2,500.00
2 Bedroom - Townhouses	\$ 983.00	\$ 3,300.00	\$ 2,500.00
3 Bedroom - Townhouses	\$ 1,128.00	\$ 3,750.00	\$ 2,500.00
4 Bedroom - Townhouses	\$ 1,274.00	\$ 4,250.00	\$ 2,500.00

The housing charge represents “full market” value. Unfortunately, subsidy is not available.

Shares

Please note that your share purchase needs to be paid in full by cheque/money order within 7 days after being accepted to secure the right to move in.

Insurance

All members are required to obtain contents insurance and must show proof of this insurance annually. Insurance must be purchased prior to occupancy of any unit within Delta Green Housing Co-op.

Pets

Two pets are permitted per unit in the Co-op and members are expected to abide by the rules and regulations of the pet policy. Cats and dogs must be spayed or neutered and shots must be kept up to date. All pets must be on a leash at all times.

Members' Responsibilities

The Co-op is an independent organization run by the members and annually elected Board of Directors. Various member committees assist the Board in running the Co-op (Maintenance, Membership, and Finance, etc...) Members are expected to attend the general meetings as well as serve on a committee of their choice, which holds monthly meetings.

The Co-op expects responsible active members who will abide by the rules of Delta Green Co-op's Rules, Occupancy Agreement and Policies. Failure to comply with the rules and policies or failure to attend general meetings may result in a membership review by the Board of Directors.

Applications

Applicants must submit a completed application form prior to consideration for membership. Incomplete applications will not be accepted. Representatives of the Membership Committee will interview potential members. More than one interview may be conducted. References and credit checks will be required with it's applicable fees.

Do you want to become a member of Delta Green Housing Co-operative?

Are you able and willing to commit your time and skills to community living? Are you able to meet the financial obligations of the share purchase, insurance and monthly housing charge? Are you able to provide references and confirmation of monthly income? Please take the time to consider if Co-operative living is suitable for you and your family. We look forward to receiving your application.

Note:

Applicants are required to keep their information updated every 6 months. This can be done by email or by submitting a letter to the Co-op.

If the membership committee does not hear from the applicant after the 6 months, the application will be removed from the waitlist.

Please keep this page for your records

Date received: _____

Delta Green Housing Co-operative

Membership Application Form

“Our co-op exists to provide a safe, affordable, comfortable and positive housing community
where we all work together”

Applicant (Primary Joint Member)

First Name _____ Last Name _____

Address _____ Postal Code _____

Phone (home) _____ (work) _____ (cell) _____

Status: Canadian Citizen Permanent Resident

Co-applicant (Secondary Joint Member – if applicable)

First Name _____ Last Name _____

Address _____ Postal Code _____

Phone (home) _____ (work) _____ (cell) _____

Relationship to applicant: spouse child parent

Status: Canadian Citizen Permanent Resident

Other household members

Last Name	First Name	Female/Male (F/M)	Date of Birth (day/month/year)

Pets permitted: 2 cats or 2 dogs or 1 dog and 1 cat (exotic pets must be pre-approved by board)

Type of Pet	Breed	Licensed (Y/N)	Spayed or Neutered (Y/N)

Unit size applying for: 1 bedroom 2 bedroom 3 bedroom 4 bedroom
-2 people) (2-3 people) (4-5 people) (5-8 people)

What is your current housing situation? Rent Own Co-op
Other specify: _____

Have you ever resided in a housing co-operative? Yes No
If yes, list co-op name, city and years resided: _____

How much do you pay in rent/mortgage/housing charge? _____

If you pay utilities, how much per month? _____

Number of motor vehicles in household? _____

List your last two residences (your former landlord may be contacted as a reference)

Address _____

Years resided _____ Landlord _____ Phone Number _____

Reason for leaving _____

Address _____

Years resided _____ Landlord _____ Phone Number _____

Reason for leaving _____

How did you hear about Delta Green Co-op? CHFBC Craigslist Community Friends
Do you have family or friends currently living in Delta Green Co-op? Yes No _____

What made you choose Delta Green Co-op to apply to? _____

How long do you plan to live in Delta Green Co-op? _____

Delta Green Co-op is a non-smoking co-op. How do you feel about this?

Member involvement is critical to the function of co-operative housing.

Are you able to attend meetings in the evening? Yes No

If not, are you able to modify your schedule in order to attend? Yes No

What type of community volunteer work have you done in the past 6 months? _____

What personal attributes and skills do you possess that would make you a valuable co-op member?

In what area could you see yourself being involved in at Delta Green Co-op?

Blockwatch Board Co-op Care First Aid/Emergency Preparedness Gardening
Interview Maintenance Parking Monitor Playground Social Typing

References

Name of current **landlord** _____

Name of landlord's representative _____

Telephone number _____

Employer _____

Contact person/supervisor _____

Telephone number _____

Place where you **volunteer** _____

Contact person/supervisor _____

Telephone number _____

Name of **personal** reference (other than family member) _____

Relationship to applicant _____

Telephone number _____

Signatures

We understand that only members of Delta Green Housing Co-operative may live in the co-op and we apply for membership, as set out below.

We understand that, if the co-op accepts us for membership and offers us a unit, we **must**, within five (5) working days a) buy a share purchase of two thousand, five hundred dollars (\$2,500.00) for the membership. This will be provided by certified cheque or money order.

We declare that all the information in this application is correct. We give the co-op permission to verify any or all of this information , including all references listed.

Signatures of all household members who are at least nineteen (19) years of ages:

_____ Applicant for Joint membership

_____ Applicant for Joint membership (if applicable)

_____ Applying to reside in unit

_____ Applying to reside in unit

Date: _____

Please note

Your application will **expire six (6) months** from the date of our receipt. After this time, it is **your** responsibility to advise the Membership Co-ordinator of Delta Green Co-op if you are still interested in becoming a member. If we don't receive any further communication regarding this application, we will assume you are no longer interested and remove your application from the current list.

If there are any changes to the information you provided on this application, you must notify us in writing at

deltagreenhc.membership@gmail.com

or

**Delta Green Co-op, Attn: Membership, 1A 12060 Bath Rd.,
Richmond, BC V6V 1H2 .**

Please keep a copy of this application. In addition to your personal information, it contains your immediate obligations should you be accepted for membership.

Household Income

Applicant's last name _____

Applicant's first name _____

Please give us a monthly before-tax income (gross income) of each household member.

Name of household member	Employer or source of income	Gross income each month

You will need to provide proof of this income if the co-op calls you for an interview.

This page will be kept separately to limit access to your financial information.

This application continues of page 6

This page to remain empty
Page 5/6 to be stored separately
to limit access to previous page

Personal Information Protection Statement

[all applicants are to sign this at the same time as their application form]

I agree that Delta Green Housing Co-operative may keep the following information about me:

- name, address, and phone numbers
- dates of birth of present and future occupants
- financial information: current and annual (if required)
- co-op census information
- household pet information

I agree that this personal information may be made available to people in the following positions:

- co-op auditor
- employees of CMHC and/or The Agency for Co-operative Housing
- municipal employees dealing with the Home Owner Grant (for grant application)
- co-op lawyer
- co-op staff or management
- designated Board or committee member(s) who have designated official duties for:
 - Treasurer - credit checks, income review, setting housing charges, applications and collection of signatures for the Home Owner Grant
 - Membership Co-ordinator/Team – applications for membership, landlord and other reference checks, and maintaining secure filing and storage of personal information (both hard copy and computer)
- board of directors only if it is in connection with the Board's official duties
- general meeting only if it is relevant to an appeal I make of a board decision

I understand that Delta Green Housing Co-operative will use the information to:

- contact me about this application
- determine my eligibility for housing and membership in the Co-op
- establish the size of unit for my household, based on co-op occupancy standards
- decide if I qualify for subsidy and to calculate the subsidy and housing charges annually
- determine eligibility for supplementary Home Owner Grant
- conduct a credit check before approving me for membership
- comply with the co-op's operating agreement or program rules with CMHC
- determine compliance with co-op rules and policies
- decide on any request for an internal move
- record co-op census information

I understand that the co-op will destroy personal information that it no longer needs:

- one year after a decision was made for credit checks and for any information on inactive applicants
- seven years for financial information on members

I have read and received a copy of this statement.

Signed: _____

Date: _____

Signed: _____

Date: _____

Signed: _____

Date: _____

Signed: _____

Date: _____