



## CHF BC Scholarship Fund

### Application Deadline: Monday, March 4, 2019

#### Introduction

The Co-operative Housing Federation of BC (CHF BC) works to support the community of housing co-ops in BC. The purpose of the CHF BC Scholarship Fund is to support the educational goals of co-op members, particularly young co-op members who are already making a contribution to their communities. Our goal is to invest in the future of housing co-ops by supporting the education and development of young co-op and community leaders. Scholarships can be awarded to students graduating from high school and planning to enroll in a college, university, or apprenticeship program; students already enrolled in a college, university or apprenticeship program; and students returning to school after a break in their education. Scholarships are for undergraduate studies only.

#### Eligibility

Applicants must:

- ✓ Live in a CHF BC member co-op
- ✓ Plan to attend, or already attend, a Canadian, publicly funded, accredited college, university or government approved apprenticeship program on a full-time basis in the 2019/20 academic year
- ✓ Have made a positive contribution to their school, co-op, or community
- ✓ Demonstrate financial need

#### Scholarship Awards

The maximum award is \$5,000. Scholarship winners will receive \$2,000 in their first year of study and \$1,000 each year thereafter for up to four years of study. Scholarship winners who are already enrolled in a program will receive \$2,000 in their first scholarship year. Scholarships are for undergraduate studies only. The application deadline is 4:30 p.m. on March 4, 2019.

Scholarships will be presented to the winners at CHF BC's Semi-Annual General Meeting on Sunday, May 26, 2019. Scholarship winners are required to attend this event to receive their award in person. Contact Fiona Jackson at [fjackson@chf.bc.ca](mailto:fjackson@chf.bc.ca), 604-343-2353 or toll-free at 1-866-879-5111 ext. 139 with any questions. More information is also available at [www.chf.bc.ca/scholarship](http://www.chf.bc.ca/scholarship).

Completed applications should be emailed to [scholarships@chf.bc.ca](mailto:scholarships@chf.bc.ca) OR couriered, hand-delivered or mailed to:

CHF BC Scholarship Fund  
220 - 1651 Commercial Drive  
Vancouver, BC V5L 3Y3

**FILL IN THIS FORM DIGITALLY, PRINT A COPY FOR SUBMISSION**

**Part A**

**PERSONAL INFORMATION**

First name: \_\_\_\_\_ Initial: \_\_\_\_\_ Last name: \_\_\_\_\_

Name of housing co-op you live in: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home phone number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Email address: \_\_\_\_\_ Date of birth - day/month/year: \_\_\_\_\_

**EDUCATION**

Please check which year of a program you will be enrolled in September 2019

college:	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
university:	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year
apprenticeship:	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year

Name of high school you are graduating from or have graduated from: \_\_\_\_\_

Year you will graduate, or year you did graduate: \_\_\_\_\_

Post-secondary institution you plan to attend: \_\_\_\_\_

Area of study you plan to pursue: \_\_\_\_\_

If you are already enrolled, please provide your student number: \_\_\_\_\_

Was your education interrupted? Yes, for \_\_\_\_\_ years between high school and post-secondary school.

## Part B

### VOLUNTEER ACTIVITIES

List your three most recent volunteer activities in your community.

Include:

- Name of organization or group
- Detailed description of each activity
- Your role and responsibilities
- Start and end dates and hours per week

### ESSAY

Complete and attach with your application a 500-word essay on the following subject:

“How would you describe co-op housing and the co-operative business model to the general public to help them understand the power and impact of co-ops? What challenges do co-ops solve?”

**OR**

“What do you see as the overarching legacy of housing co-ops in the future? What have we learned from the past and what will we do differently in the future?”

Then, in the space below, summarize your essay’s most important points in a few sentences.

## Part C

### FINANCIAL SITUATION

Fill in the chart below as accurately as possible. It should reflect any expenses and income sources for the upcoming year. Remember to calculate for the entire year and not just the school year.

Expenses:

Housing: .....

Travel (car, public transit): .....

Tuition and fees: .....

Books and supplies: .....

Personal expenses

(personal care items, etc.): .....

Other (specify): .....

Total expenses: .....

Income:

What financial assistance will you receive from family or other sources? Attach separate sheet if necessary.

## Part D

### REFERENCES

Provide two reference letters. The letters should be no more than 500 words each. Both letters should describe your character, community contributions, and academic successes.

If you are graduating from high school, one letter must be from a teacher, school counsellor or administrator from your school and on school letterhead.

If you are part way through a college, university or apprenticeship program, one letter must be from an instructor or professor on school letterhead.

If you are returning to school after an interruption, your letters could be from your co-op manager or an employer.

## Part E

### RESUME AND TRANSCRIPT

- Provide most recent academic transcript
- Provide a current employment resume

## Part F

### CONSENT AND DECLARATION

I certify that this application has been honestly and accurately completed. I understand that any false or incomplete information may cancel my application.

I, \_\_\_\_\_, agree that

1. Scholarship decisions may only be made by the CHF BC Scholarship Fund and those decisions are final.
2. Scholarship funds will only be granted to me if I am enrolled full time in a Canadian, publically funded, accredited college or university or a government-approved apprenticeship training program for the upcoming academic year.
3. If I am successful my name and photograph may be used by CHF BC for promotional purposes.
4. If requested, I will participate in CHF BC functions.

Applicant's name \_\_\_\_\_

Applicant's signature \_\_\_\_\_

Parent/Guardians' signature \_\_\_\_\_ Date \_\_\_\_\_  
(if under 18 years old)

*The CHF BC Scholarship Fund is a program of the Co-operative Housing Federation of British Columbia (CHF BC). CHF BC is committed to ensuring the confidentiality of all personal information it holds. By providing the information on this form, you agree that CHF BC can use the information to determine your eligibility for an award from the CHF BC Scholarship Fund, and to correspond with you about that award from time to time.*

*You have the right to withdraw your consent to the collection, use or disclosure of your personal information at any time. Withdrawing consent may mean that CHF BC is no longer able to provide you with particular services. We will advise you of the likely consequences upon receiving written notification of withdrawal of consent.*

### Checklist

- I have filled out the application form completely
- I have signed and dated the application form
- I have enclosed an up-to-date employment resume
- I have included an up-to-date academic transcript
- I have provided two reference letters: one from my school on school letterhead, or if not in school, from a co-op manager or employer on co-op or business letterhead
- I have submitted the application by the deadline of Monday, March 4, 2019 at 4:30 p.m.

\*all checklist items must be submitted with the application.