

SPECIAL GENERAL MEETING SAMPLE NOTICE – REMOVAL OF DIRECTOR

[Full name of housing co-op or letterhead]

[Date of notice]

NOTICE SPECIAL GENERAL MEETING *[Insert name of housing co-op]*

Date:

Time:

Location:

The purpose of the meeting is to consider the following Special Resolution:

THAT *[name]* be removed from the office of director of *[Name of Co-op]*, effective immediately.

This special resolution requires a majority of *[two thirds]* *[three quarters]* of the votes cast by the members who are present and entitled to vote.

[If the board intends to hold an election to fill the vacancy, this should be noted].