

CHF BC Sustainability Grant 2022

APPLICATION FORM

In celebration of our 40th anniversary, CHF BC is offering to our member housing co-ops a grant focused on environmental sustainability. Eligible projects include those with a focus on sustainability, greening initiatives, reducing the impact of climate change, and more.

All questions in the application are mandatory unless otherwise stated. Please complete and return your application to sustainabilitygrant@chf.bc.ca by **Friday, June 24, 2022**.

Applicant

CO-OP INFORMATION

Name of Housing Co-op

Email

Phone

CONTACT INFORMATION

Contact Name

Position at Co-op

Email

Phone

Project Details

PROJECT TYPE

How will your project make your co-op more sustainable? Select as many as apply

- Reduces greenhouse gases and energy consumption
- Increases self-sufficiency around food
- Creates sustainable landscaping or green areas
- Supports sustainable or active transportation solutions
- Reduces water use
- Reduces or diverts waste through repair, reuse, or repurpose
- Other (please specify)

PROJECT NAME

State the name of your project

- Has the project in this application been approved by your co-op's board?

PROJECT DESCRIPTION

Please describe your project in as much detail as possible.

What sustainability-related issue or challenge is this project addressing?

Please highlight the sustainability issue(s) you are trying to address at your co-op.

What are the specific sustainability benefits of this project?

Explain the social, financial, and environmental benefits of your project.

How will your co-op's members benefit from your project?

Describe specific benefits such as building community cohesion; members being able growing food; or being able to charge their EV vehicle at their home.

How will you ensure that your project is inclusive and accessible to your co-op's members?

Describe specific ways that you will address equity, diversity, and inclusion. E.g. shared garden spaces that are accessible for mobility device users; dedicated food garden spaces for low-income households; or signage in multiple languages.

Approximately how many members will directly benefit from your project?

Who will complete the project?

Select all that apply

- Contractor(s)
- Co-op maintenance staff
- Co-op members
- Other (please specify):

PROJECT TIMELINE

Please give a timeframe and major goals / milestones for your project

	Milestone	Dates (Projected Start and End)
1		
2		
3		
4		

Describe how your project will be maintained over time.

Budget

PROJECT BUDGET

Please give an estimated budget for your project expenses.

Budget Item		Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
Total		

Matching Funds (if available)		Amount
1		
2		
3		
Total		

If the cost of the project exceeds the Sustainability Grant amount, how will you account for the difference in funds?

Example: draw from co-op budget or engage sponsor/partner

Terms and Conditions

In submitting this application, your housing co-ops agrees with the following:

1. CHF BC, its staff, and/or the grant review committee may take steps to confirm the information in your grant application and final project report.
2. Any received grant funds will only be spent on the project described in this application.
3. Your co-op will not use the CHF BC Sustainability Grant funds to pay for any work carried out before CHF BC has reviewed or approved your grant application.
4. The project will be completed within the timeframe described in the application. Any extension of deadlines will be at CHF BC's sole discretion.
5. Your co-op will send to CHF BC a quarterly project report, along with expense receipts and pictures/video, as it reaches each milestone set out in the application.
6. Your co-op will send to CHF BC a final report once the project, as described in the application, is complete.
7. You agree to sign a letter committing to the terms of the CHF BC Sustainability Grant.
8. CHF BC reserves the right to share any documents or photographs submitted by your co-op to share with CHF BC member co-ops or for external reporting purposes.
9. Your housing co-op will be solely responsible for any continuing costs arising from the project and any costs arising if the project fails or is not completed as described in the application.
10. CHF BC can cancel the approved grant and recover any funds paid out if it learns that the project was not as described or was not completed.
11. CHF BC reserves the right to accept or reject any or all applications. It may reject any application which fails to meet application eligibility or other requirements associated with the Sustainability Grant. No housing co-operative or its representatives shall have any cause of action against CHF BC arising out of a failure to consider awarding the grant, or the methods by which applications are used or assessed, or the methods by which a final application may be selected or awarded.

I have read and agree to the above Terms and Conditions.