

FREQUENTLY ASKED QUESTIONS

SPRING FORUM AND SEMI-ANNUAL GENERAL MEETING (SAGM)

WHAT IS THE SPRING FORUM?

The Spring Forum is an exciting combination of our Spring Education Conference and our semi-annual general meeting (SAGM). We combined these two events this year to bring more value to our members. It's a jam-packed celebration of co-op living for all ages; featuring education, inspiring plenaries, our annual scholarship awards, members meeting, and a reception to follow.

WHEN WILL THE SPRING FORUM TAKE PLACE? WHERE IS IT LOCATED?

The Spring Forum will take place on Sunday, May 28, 2023, at The Westin Wall Centre, Vancouver Airport with a live broadcast at Victoria's Delta Ocean Pointe Hotel.

Meeting attendees may attend in person or online. If you are attending in person at the Richmond location, please go to the 4th floor of the hotel and look for the signs to the registration desk.

The Victoria event will be held in the Pacific Room (3rd Floor) at the Delta Ocean Pointe Hotel.

Sign-in for in-person attendees at both locations starts at 8:30 a.m. The opening plenary starts at 9:00 a.m. Workshops run from 10:00 a.m. – 12:00 p.m., and the scholarship ceremony starts after lunch at 12:45 p.m. and is followed by an afternoon plenary. Our business meeting will begin starts at 2:30 p.m. and will end at 4:00 p.m. We hope you can stay for small reception immediately following the business meeting.

Online participants can start joining at 8:30 a.m. and will follow the same schedule as our in-person attendees. Here is the Zoom link for those attending online:

<https://us02web.zoom.us/j/85735680518?pwd=a0l6eXo2RnkreTFDWDB3YXRnR2pWZz09>

WHAT IF I AM ONLY ATTENDING THE SAGM?

If you are joining us for the SAGM only you can register in person or online anytime from 11:30 a.m. to 2:30 p.m.

WHAT IS A HYBRID MEETING?

A combination of in-person attendees with live broadcasting for those attending the meeting virtually.

IF I AM ATTENDING THE MEETING IN PERSON, CAN I ALSO JOIN THE ONLINE ZOOM MEETING ON MY DEVICE TO CHAT WITH ONLINE PARTICIPANTS?

Yes, the meeting ID and passcode is provided to you at the registration desk. Both venues have free WIFI Internet access to facilitate this. To ensure there is no echoing or background noise, we ask that you always stay muted and turn the volume on your device off/all the way down so the mics in the room do not pick up any sound.

HOW DO I VOTE DURING THE SAGM?

If you are the delegate for your co-op, you can vote on motions during the meeting. For in-person delegates, you will be given a voting card upon sign-in at the registration desk. You can raise your voting card to move or second a motion during the meeting.

For online delegates, you will be renamed upon entry into Zoom to indicate you are a voting delegate. You can raise your Zoom hand to move or second a motion during the meeting.

HOW DO I ASK QUESTIONS OR MAKE COMMENTS DURING THE FORUM?

For in-person attendees, you can raise your hand or voting card, and after your table number is called, you can use the microphone on the table to speak into. Delegates may speak during the business meeting by raising their voting card and speaking their name and the name of their co-op. Observers and guests can request permission to speak by addressing the meeting chairperson.

For online attendees, you can enter your questions/comments in the Chat box and one of our staff will respond or read it into the meeting. You can also raise your Zoom hand and staff can unmute you so you can speak into the meeting.

IF I CAN'T ATTEND, CAN I TRANSFER MY REGISTRATION?

Registrations may be transferred to another member in your co-op housing and requests for transfers of registration fees must be made in writing to email: dvankuyk@chf.bc.ca.

WHO SHOULD I CONTACT IF I HAVE ANY QUESTIONS OR PROBLEMS?

Our staff are present online or in person. Please address your concerns with them during the event or you may call 1-877-384-9444 or sagm2023@chf.bc.ca.

HOW CAN I PROVIDE FEEDBACK ON THE SAGM?

To help us improve the planning and quality of our meetings, please scan the survey link located at the back your name tag.

For the health and safety of everyone, we ask that you stay home if you are sick or feeling unwell and consider joining us online if you feel well enough to do so.