

**BLUEBERRY VALE HOUSING CO-OPERATIVE**  
**61 - 8640 Bennett Road, Richmond, B.C. V6Y 3T9**  
**Phone/Fax: 604-270-4253**

Dear Applicant:

Thank you for your interest in Blueberry Vale Housing Co-operative. The following provides some basic information about our Co-op.

We have 60 units comprising of 1 and 2 bedroom apartments, and 2, 3, and 4 bedroom townhouses. Included are 8 wheelchair accessible units, B.C. Housing and Co-operative subsidized units, and market rate units.

A share purchase is required for membership in our Co-operative as shown below. These funds are required **prior to move in**. This money will be refunded in full, without interest, at the termination of your membership providing no outstanding monies are owed and there is no damage to your unit. Two (2) calendar months' written notice is required for termination of membership.

There is no application or credit check fee. Applications are placed on our waitlist as they are received. When a vacancy occurs you will be informed and invited for an interview.

Applications must be **updated every six (6) months** in writing to the address above or by email at [blueberryvale@yahoo.ca](mailto:blueberryvale@yahoo.ca). In order to keep your application active and current, be sure to advise us about any changes to your contact information (address, email, phone number) or financial status.

Housing charges are shown below. Income minimum is based on the annual income for market. If your income is less than the required minimum, your application will be placed on the subsidy waitlist.

**2023 Housing Charges**

<b>UNIT</b>	<b>HOUSING CHARGES</b>	<b>SHARE PURCHASE</b>
1 Bedroom Apt	\$791.00	\$1,582.00
2 Bedroom Apt	\$934.00	\$1,868.00
2 Bedroom TH	\$1,059.00	\$2,118.00
3 Bedroom TH	\$1,191.00	\$2,382.00
4 Bedroom TH	\$1,293.00	\$2,586.00

Any reference in this document to "the Co-op" or the "Co-operative" shall mean Blueberry Vale Housing Co-operative.

*The Membership Committee*  
*Blueberry Vale Housing Co-operative*

## **PARTICIPATION**

Blueberry Vale Housing Co-operative owes its success to the participation of its members. Participation is a vital part of Co-operative living and it is mandatory that you participate to your fullest extent in the operation and function of the Co-operative. Failure to participate could result in a monetary fine of up to 30% of your housing charges.

In order to keep housing charges as low as possible, most of our repair/maintenance work, (gardening, painting, snow removal, etc.), is done by our members. Members are responsible for the upkeep of their own unit (inside and outside).

## **DEFINITION FROM WEBSTER'S NEW WORLD COLLEGE DICTIONARY**

- Co-OPERATE**
1. To act or work together with another or others for a common purpose.
  2. To contribute so as to produce an effect.

**Co-OPERATIVE** Co-operating or inclined to co-operate; an apartment house, state, etc. owned by and operated for the benefit of members who use its facilities or services, a co-operative Society.

**PLEASE RETAIN THIS SHEET FOR YOUR REFERENCE FOR MEMBERSHIP AT  
BLUEBERRY VALE HOUSING CO-OPERATIVE**

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The information provided on this application is confidential and will be used only to determine eligibility for membership. Please complete all applicable fields.

- As a member, you will have the right to vote on how the co-operative operates. You may apply as one member, or as joint members (sharing membership responsibilities). Whichever membership you choose, there is only ONE vote per Unit.

**One unit = one vote.**

**ADULTS** (all persons over the age of 19)

GIVEN NAME(S)	SURNAME	BIRTHDATE (MM-DD-YYYY)	MEMBERSHIP APPLICANT (Y/N)

**CHILDREN** (all persons under the age of 19):

GIVEN NAME(S)	SURNAME	BIRTHDATE (MM-DD-YYYY)

**NUMBER OF BEDROOMS REQUIRED** (Circle one choice only)

1 Apt.   2 Apt.   2TH   3TH   4TH

**CURRENT ADDRESS:**

Number / Street Name

City

Postal Code

\$

Monthly Rent

Years   Months

Length of Stay

Do you know someone who lives in Blueberry Vale Housing Co-operative? If yes, please indicate their name(s) and unit number(s) \_\_\_\_\_

Have you previously lived in a housing co-operative? (if yes when and where):

Have you ever been convicted of a criminal offence for which pardon was not granted?

☐ No

☐ Yes

If you checked yes, please provide details:

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**REFERENCES:** Your references will be contacted.

	NAME OF REFEREE	ADDRESS	PHONE NUMBER
CURRENT LANDLORD			
PREVIOUS LANDLORD			
PERSONAL REFERENCE			

**VOLUNTEER EXPERIENCE:**

ORGANIZATION	TYPE OF VOLUNTEER WORK	DATES

**VEHICLES:**

YEAR/MAKE/MODEL	LICENSE PLATE

**Note** - if you are storing your vehicle in an assigned parking area on Blueberry Vale Housing Co-operative property, a copy of appropriate and current storage insurance must be submitted to the Co-op Administrator and kept up to date.

**PETS:**

NAME OF PET	BREED	NEUTERED/SPAYED (Y/N)

- One dog/cat is permitted per unit. A copy of the neuter/spay certificate is required.

Please tell us how you heard of Blueberry Vale Housing Co-operative and why you would like to become a member:

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According to the structure of co-operative living and the lease, which you will sign upon move in, you are required to attend general meetings and are expected to contribute to the successful operation of the Co-operative by attending committee meetings and/or assisting in the general maintenance of the Co-operative.

How may we contact you?

Telephone Number: \_\_\_\_\_

Cellular Number: \_\_\_\_\_

Facsimile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

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Received (month/day/year)	Unit Size	Market/Subsidy
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Application Fee Submitted (Y/N)	Interview By
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Date Approved by the Board of Directors
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I/We understand that only members of Blueberry Vale Housing Co-operative may live in the Co-operative and I/ we apply for membership as set out below.

I/We understand that, if Blueberry Vale Housing Co-operative accepts my family and I for membership and we are offered a unit, I/we must buy a share purchase in the Co-operative.

I/We declare that all the information in this application is correct and give the cooperative permission to verify any or all of this information, and to do a landlord, criminal record and a credit check.

I/We understand that acceptance of membership depends on the Co-operative obtaining a satisfactory result from a credit check. We agree to provide our dates of birth for that purpose.

**Signatures of all household members who are over 19 years of age.**

\_\_\_\_\_  
Applicant for Membership

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant for Membership

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant to reside in the Unit

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant to reside in the Unit

\_\_\_\_\_  
Date

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**Employer(s):** List your current employer(s). Your employment status will be verified.

<b>APPLICANT</b>	<b>OCCUPATION</b>	<b>EMPLOYER</b>	<b>EMPLOYER'S PHONE NUMBER</b>

<b>APPLICANT</b>	<b>GROSS ANNUAL INCOME</b>	<b>SOCIAL INSURANCE NUMBER (OPTIONAL)</b>	<b>INCOME FROM OTHER SOURCES – PLEASE INDICATE AMOUNT PER MONTH AND SOURCE</b>

You will be required to provide proof of this income if you are invited to attend an interview.

**THIS PAGE OF YOUR APPLICATION WILL BE KEPT SEPARATE TO LIMIT ACCESS  
TO YOUR FINANCIAL INFORMATION**

## SCHEDULE "A"

(Each tenancy candidate must complete a separate application)\*

### Information\*\*

The word "information" means credit information, personal information, information about the services you use that are provided by the Landlord as listed in this rental application and information relating to your tenancy at the Premises applied for in this rental application including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

"Credit information" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependents, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"Personal information" means information about you other than Credit information that is relevant to your suitability as a tenant, including your social insurance number (optional), driver's license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

### Collection, Use and Disclosure of information:

in consideration for the Landlord accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. The landlord may obtain information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau and as permitted or required by law. You expressly authorize Rent Check Credit Bureau to provide information regarding you to The Landlord.

\*The Landlord may use information about you to determine your suitability as a tenant and as permitted or required by law.

2. The Landlord may disclose information about you as permitted or required by law and to Rent Check Credit Bureau in order to be included within a database of tenant information, and/or within a file on you, for purposes of:

- tenant reporting and credit reporting in accordance with the Consumer Reporting Act (Ontario);
- establishing a credit history and a rental history;
- comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
- supporting the credit approval process.

3. You expressly authorize Rent Check Credit Bureau to retain information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.

4. You expressly authorize Rent Check Credit Bureau to disclose information regarding you to its members and subscribers as required or permitted by law and for the purposes outlined in section 2 above.

5. You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of information about you by Rent Check Credit Bureau as outlined in Sections 1 to 5 above.

6. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to the Landlord for verification subject to sections 1 to 5.

Please provide your consent by checking the following boxes and signing in the appropriate space below:

☐ I have read and agree to the collection, use and disclosure of information as outlined above.

☐ I have read, understood and voluntarily agree to the terms and conditions as outlined above

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date (yyyy/mm/dd)

\_\_\_\_\_  
Date (yyyy/mm/dd)

### Rental Application

\*Signature space is provided for applicant and co-applicant however Rent Check suggests that if more than 2 applicants that the landlord provides each tenancy applicant with a separate copy of this Residential Rental Application for completion.

\*\*DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Statement to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.