

**MINUTES OF THE SEMI-ANNUAL GENERAL MEETING**  
**May 28, 2023**  
**Vancouver, BC**

Delegates	47
Alternates	6
Observers/Guests	<u>42</u>
TOTAL	<u>95</u>

**1. Call to Order**

President, Suzann Zimmering, called the meeting to order at 2:30 p.m. and confirmed that quorum was present.

The chair welcomed members and guests to the 41<sup>st</sup> semi-annual general meeting. She directed members to the notice of meeting in the delegate handbook and confirmed that the meeting was duly constituted for the transaction of business. The chair welcomed members, directors and staff who were attending remotely and thanked CHF BC's group buying partners and other guests for attending the meeting.

**2. Land Acknowledgement**

COO, Michelle Cooper-Iversen, acknowledged that the meeting is being held on the traditional, ancestral, and unceded territories of the Musqueam, Squamish, Saanich, and Lekwungan-speaking First Nations peoples and that members online were joining the meeting from the lands of many other First Nations in British Columbia.

**3. Meeting Protocols**

The chair reviewed rules of order and meeting protocols for a legally constituted hybrid in-person/online meeting of CHF BC members.

**4. Approval of Agenda**

M/S/C     **THAT** the semi-annual meeting agenda be adopted as circulated.

**5. Approval of AGM Minutes**

M/S/C     **THAT** the minutes of the annual general meeting of November 20, 2022 be approved as circulated.

## 6. Business Arising

At the annual general meeting on November 20, 2022, members eliminated old Finance Committee and changed it to the Finance, Audit, and Risk Management Committee. A special resolution was submitted to the Registrar of Companies and has been approved and filed. There was no other business arising from the minutes of the 2022 annual general meeting.

## 7. Report from the Board of Directors

Vice-president, Anne Davidson, delivered the annual report of the CHF BC Board of Directors. She also provided an update on matters arising since the 2022 annual general meeting including the appointment of housing minister, Ravi Kahlon, \$500 million dollars for the Housing Acquisition Fund / Rental Protection Fund, the appointment of HAF's new CEO, Katie Maslechko, new Community Land Trust co-operatives, and updates on member services, group buying services, and the Active Resilient Communities (ARC) program.

**M/S/C** THAT the annual report of the Board of Directors be received.

## 8. Report from the Treasurer, Auditor's Report, Audited Financial Statements

Treasurer, Deanna Overland, reviewed the 2022-2023 annual budget, 2023-2024 annual budget, and member dues schedule which included a healthy operating surplus.

The Treasurer also reviewed the special resolution passed at the 2022 AGM and appointment of the new Finance, Audit, and Risk Management (FAR) Committee

**M/S/C** THAT the attached operating budget for the fiscal year ending July 31, 2024 be received;

**AND THAT** membership dues for occupied housing co-operatives in the fiscal year ending July 31, 2024, be increased from \$4.25/unit/month to \$4.35/unit/month;

**AND THAT** membership dues for all other membership classes remain unchanged.

## 9. Report from CHF Canada

CHF Canada BC/Yukon regional director, Cassia Kantrow, joined the meeting in person to bring greetings and an update on activities from the national federation, including the CHF Canada AGM and education events in Ottawa June 15-17.

**M/S/C** THAT the report from CHF Canada be received.

## **10. Other Business**

The chair invited director Shannon Sangster to speak on upcoming Vancouver Island events sponsored by CHF BC. The chair also invited guests and delegates to visit the website for more information on upcoming events and workshops in Vancouver.

Prizes were awarded to delegates.

The chair noted that there was no further business to conduct and thanked everyone for attending the semi-annual general meeting.

There being no further business to conduct, the chairperson declared the meeting closed at 3:45 p.m. on May 28, 2023.

CERTIFIED to be a true copy of the minutes of the Semi-Annual General Meeting of the Co-operative Housing Federation of British Columbia held in the City of Richmond and online on May 28, 2023.

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Chairperson

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Recording Secretary