

Marina Housing Cooperative Association

1590 West 1st Avenue Vancouver B.C. V6J 4X4

Please address applications to our property management company:

**Cana Management
310 6th Street
New Westminster, BC V3L 3A6**

Marina Housing Co-op is a 63 suite, 7-storey apartment building located in False Creek at the foot of Fir Street. We have one, two and three bedroom suites, four of which are handicapped accessible. Our membership is composed of singles, couples and families of all ages. Members are permitted one pet per suite; exotic pets and snakes are not permitted. There is underground parking; if you have a vehicle, you will be offered a parking space upon availability.

We are unable to offer subsidized housing to incoming members. At this time, our household annual minimum income qualifications are:

One bedroom – \$34,526

Two bedroom – \$41,642

Three bedroom – \$48,716

Income reviews and credit checks will be conducted once an applicant is shortlisted for a unit.

To become a Co-op member you must purchase shares. The share purchase prices effective October 2007 are as follows:

One bedroom \$3,000.00

Two bedroom \$3,700.00

Three bedroom \$4,200.00

When a member leaves the Co-op, the amount of refundable shares depends on the length of residency and the condition of the unit.

Our units have minimum occupancies according to number of bedrooms:

One bedroom: minimum 1 person

Two bedroom: minimum 2 people

Three bedroom: minimum 3 people, with a minimum of 2 dependents

The Board of Directors is legally responsible for the business affairs of the Co-op. All Committees report to the Board. They are as follows:

The **Maintenance Committee** administers and monitors the physical building. The **Membership Committee** orchestrates move-ins and move-outs, and determines eligibility for membership. The **Finance Committee** monitors the financial affairs of the Co-op. The **Newsletter Committee** publishes a newsletter. The **Social Committee** organizes group social activities. The **Landscape Committee** maintains the gardens. Other committees include **Land Lease, Parking, Safety and Security** that meet as required.

Each member is expected to participate on a committee, attend General Membership meetings, and help at occasional work parties.

Applicants are required to come to an orientation meeting, after which the Membership Committee makes arrangements to interview all interested applicants. Once a suite becomes available, it is shown to eligible applicants. The Membership Committee at that point makes its recommendations to the Board of Directors.

Marina Housing Cooperative Application

Please complete and return to:
Marina Co-op, c/o Cana Management
310 6th Street
New Westminster, BC V3L 3A6

For office use only: Date received _____ Unit size entitlement _____
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Applicant's Name _____ Birthdate _____
Last First dd/mm/yy

Current Address _____ Home Phone _____

Postal Code _____ How long at this address _____

Occupation _____ Work Phone _____

Email address: _____

If unemployed, previous Employer _____

Co-applicant's Name _____ Birthdate _____
Last First dd/mm/yy

Occupation _____ Work Phone _____

Present Employer and Work Address _____

Children (under 19 years of age) who will be living with you

List ages of Adults who will be living with you

If you or a member of your family is disabled please describe disability

Do you need a parking space? _____

DO you have any pets? _____ Type _____

Are you a smoker or non-smoker? _____

Do you own any property? _____

Are you currently or have you previously been a member of a housing co-operative? If so, where and when

What is the minimum number of bedrooms you would accept? _____

If recommended by current Marina Co-op member, please give member's name: _____

Member's signature

Applicant's signature _____ Date _____

NOTE

We do not give updates on our waitlist. Candidates are added to our waitlist only after an interview has been held. If, after the interview process, you are added to our waitlist, you must contact us at least once each year (preferably every January) if you wish to be kept on the waitlist; be sure to give us current contact information, including your email address. If we do not hear from you for more than one year we will discard your application and remove your name from our waitlist.

***** Update your application yearly by sending us a letter indicating your continued interest *****

Address all correspondence with the exception of your original application to:

The Membership Committee
#700 – 1590 West 1st Ave
Vancouver, BC V6J 4X4

**Applications are to be sent to:
Marina Co-op, c/o Cana Management
310 6th Street
New Westminster, BC V3L 3A6**

Please answer the following questions:

What attracts you to living in a Co-op?

In our Co-op we expect all members to participate. Do you have any previous volunteer experience? How could you contribute to our Co-op?

What special skills could you bring to our Co-op?

Please tell us a little about yourself and your interests and hobbies.

CONFIDENTIAL INCOME INFORMATION

NOTE: It is the policy of our Co-operative that all financial matters dealing with housing charges are Confidential and are handled by our Management Company.

APPLICANT'S NAME: _____
Last First Middle

PRESENT ADDRESS: _____

EMAIL ADDRESS: _____

Names And Birthdates of all people who will be living with you, including yourself:

Surname	Given Names	Birthdate	Relationship
1. _____	Applicant	dd/mm/yy	
2. _____	Applicant	dd/mm/yy	
3. _____	Applicant	dd/mm/yy	
4. _____	Applicant	dd/mm/yy	
5. _____	Applicant	dd/mm/yy	

Financial Information

1. In all categories of income use Present Gross Annual figure
2. List ALL sources of household income
3. List ALL household members 19 or older who are employed.
4. If you own property, attach your most recent Property Assessment Notice from BC Assessment Authority and your most recent CRA income tax return showing rental income earned.

	Name	Name	Name	Name
Employment Earnings				
E.I. Benefits				
Gain/GHP (social assistance)				
All Pensions and Supplements				
Bursaries/Scholarships				
Child Support/Spousal				
Self Employment/Seasonal				
Work Earnings				
Interest/Investment/Other				
Property Income				

Employer's Name _____

I, _____, the applicant of Marina Housing Cooperative, do hereby confirm "income" for all household members has been declared.

We are unable to offer subsidized housing to incoming members. At this time, our household annual minimum income qualifications are:

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 Two bedroom – \$41,642
 Three bedroom – \$48,716

Income reviews and credit checks will be conducted once an applicant is offered a unit.

I hereby give Marina Housing Co-operative and Canada Mortgage and Housing Corporation the authority to verify or seek corroboration, in whatever way or form from whomever they deem appropriate, of income reported.

Signature in full
Date

Please mail your application to:
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New Westminster, BC V3L 3A6